



**To be completed by TAAG staff:**

School ID: \_\_\_\_\_

Form Code: **MRS** Version: **B** Series #: **41** Seq. #: **001**

## Recruitment Summary Form

Please fill out this form once for each school (both intervention and control) for each of the 8<sup>th</sup> grade recruitment time periods (8A = Series 31, 8B = Series 41).

1. Recruitment Start Date: \_\_\_\_/\_\_\_\_/20\_\_\_\_ 2. Recruitment End Date: \_\_\_\_/\_\_\_\_/2006  
mm/ dd /yyyy mm/ dd /yyyy

### A. Promotion of TAAG

3. Please indicate the type of promotional activities used to introduce/promote TAAG in the schools (*check all that apply*)

#### Type of Promotion

- a.  Pep rallies
- b.  Presentations to parents
- c.  Presentations to girls
- d.  Visits to individual classrooms/PE classes
- e.  Distributed flyers at booth at school function/student registration
- f.  Newsletters
- g.  Distributed Posters (distributed to school)
- h.  Mailing of materials (e.g., brochures)
- i.  Broad school announcements
- j.  Internet distribution
- k.  Other, specify \_\_\_\_\_

4. Indicate the forums in which recruitment activities were made to girls (*check all that apply*):

- a.  Assemblies
- b.  Small group meetings (3 or more girls)
- c.  Lunch room presentation
- d.  PTA meetings
- e.  During homeroom
- f.  During PE class/gym
- g.  During other class
- h.  One on one or one on two group
- i.  Other, specify \_\_\_\_\_

5. Please indicate which materials/props were used for recruitment presentations  
(check all that apply)

Type of materials/props

- a.  Slide presentations
- b.  Display of measurement equipment/materials (incl pictures)
- c.  Demonstration of TAAG measures
- d.  Principal/staff person as "guinea pig" for measures
- e.  Display of incentives
- f.  Music
- g.  PA system/microphone
- h.  Guest speaker
- i.  Skit
- j.  Handouts (FAQs, flyers)
- k.  Other, specify: \_\_\_\_\_

**B. Consent Distribution/Return**

6. How were consent materials initially distributed? (check all that apply)

- a.  Sent to home via mail
- b.  Sent to home via student
- c.  Distributed to parents at school function or student registration
- d.  Other, specify: \_\_\_\_\_

7. Indicate all follow-up methods used to distribute consent forms (check all that apply):

- a.  Sent to home via mail
- b.  Sent to home via student
- c.  Distributed to parents at school function or student registration
- d.  Other, specify: \_\_\_\_\_

8. Indicate the number of mass mailings used (defined as either mailings to all students or to students who had not yet responded to previous recruitment efforts): \_\_\_\_\_

9. Was a letter from the school/principal ever included in the consent packet?  
(circle **one**)

Y – Yes      N – No

10. How were parents reminded to return consent materials after they were provided with the initial consent packet? (*check all that apply*)

- a.  Additional mailings
- b.  Note/materials sent home with student
- c.  Verbal reminder to girl to remind parent
- d.  Phone calls to parents
- e.  Automated phone or e-mail messages from school
- f.  School newsletter
- g.  Other, specify: \_\_\_\_\_

11. Please indicate the reasons you have been given, if any, for refusals to participate in TAAG (*check all that apply*).

- |  |  |
|--|--|
| a. <input type="checkbox"/> No information available on refusals                     | k. <input type="checkbox"/> Didn't want to take attention from school work   |
| b. <input type="checkbox"/> Didn't want to wear monitor                              | l. <input type="checkbox"/> Already active                                   |
| c. <input type="checkbox"/> Incentives not good enough                               | m. <input type="checkbox"/> Too time-consuming                               |
| d. <input type="checkbox"/> Sensitivity about privacy of measures (weight, skinfold) | n. <input type="checkbox"/> Friends aren't doing it                          |
| e. <input type="checkbox"/> Objected to bike test                                    | o. <input type="checkbox"/> Not interested in physical activity              |
| f. <input type="checkbox"/> Worried about physical discomfort of measures            | p. <input type="checkbox"/> Thought it was too late to participate           |
| g. <input type="checkbox"/> Does not want to be "guinea pig" in research study       | q. <input type="checkbox"/> Lost consent form                                |
| h. <input type="checkbox"/> Didn't want to fill out questionnaires                   | r. <input type="checkbox"/> Just not interested                              |
| i. <input type="checkbox"/> Too busy with school or other activities                 | s. <input type="checkbox"/> Did in 6 <sup>th</sup> grade and didn't like it. |
| j. <input type="checkbox"/> Didn't want to miss PE class                             | t. <input type="checkbox"/> Other, specify: _____                            |
|  | _____  |
|  | _____  |

12. Of those checked in #11, which were the three most common reasons? (e.g., "d")

- a. \_\_\_\_\_ b. \_\_\_\_\_ c. \_\_\_\_\_

**C. Incentives**

13. Student Incentives

Incentive activity	Type of incentive (check all that apply)	Monetary value of all incentives (round to whole dollars)	Number of incentives distributed
a. Return of Consent form	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____
b. Participation in measures, excluding fitness	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____
c. Fitness measure	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____
d. Reliability measures – Body comp	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____
e. Reliability measures - Fitness	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____
f. Incentive provided by school, specify _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____
g. Other, specify _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____
h. Other, specify _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____
i. Other, specify _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____
j. Other, specify _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> None	\$ _____	_____

14. Other Recruitment Incentives

TAAG position of person receiving incentive	Type of incentive(s) (check all that apply)	Monetary value of all incentives (round to whole dollars)	Number of times incentive distributed	Number of recipients
School Personnel a. _____ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____	\$ _____	_____	_____
School Personnel b. _____ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____	\$ _____	_____	_____
School Personnel c. _____ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____	\$ _____	_____	_____
School Personnel d. _____ _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____	\$ _____	_____	_____
e. School	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____	\$ _____	_____	_____
f. Other, specify _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____	\$ _____	_____	_____
g. Other, specify _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____	\$ _____	_____	_____
h. Other, specify _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____	\$ _____	_____	_____
i. Other, specify _____	<input type="checkbox"/> Cash <input type="checkbox"/> Gift Certificate <input type="checkbox"/> Other, specify: _____	\$ _____	_____	_____

**D. School Support**

15. Was a school liaison/spokesperson for recruitment identified at this school? (*circle one*)

Y – Yes      N – No

16. Indicate how supportive you think the school environment was for recruitment activities.

Not at all  
supportive

Very  
supportive

1

2

3

4

5

17. Please share any other comments you may have about the recruitment experience:

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18. How were assent forms distributed/obtained? (check all that apply)

- a.  Sent home via mail with consent form for parent
- b.  Hand delivered to student at school with consent form for parent
- c.  Distributed and collected during recruitment visit
- d.  Distributed at school function or student registration
- e.  Distributed and/or obtained at time of measurement
- f.  Other, specify: \_\_\_\_\_